

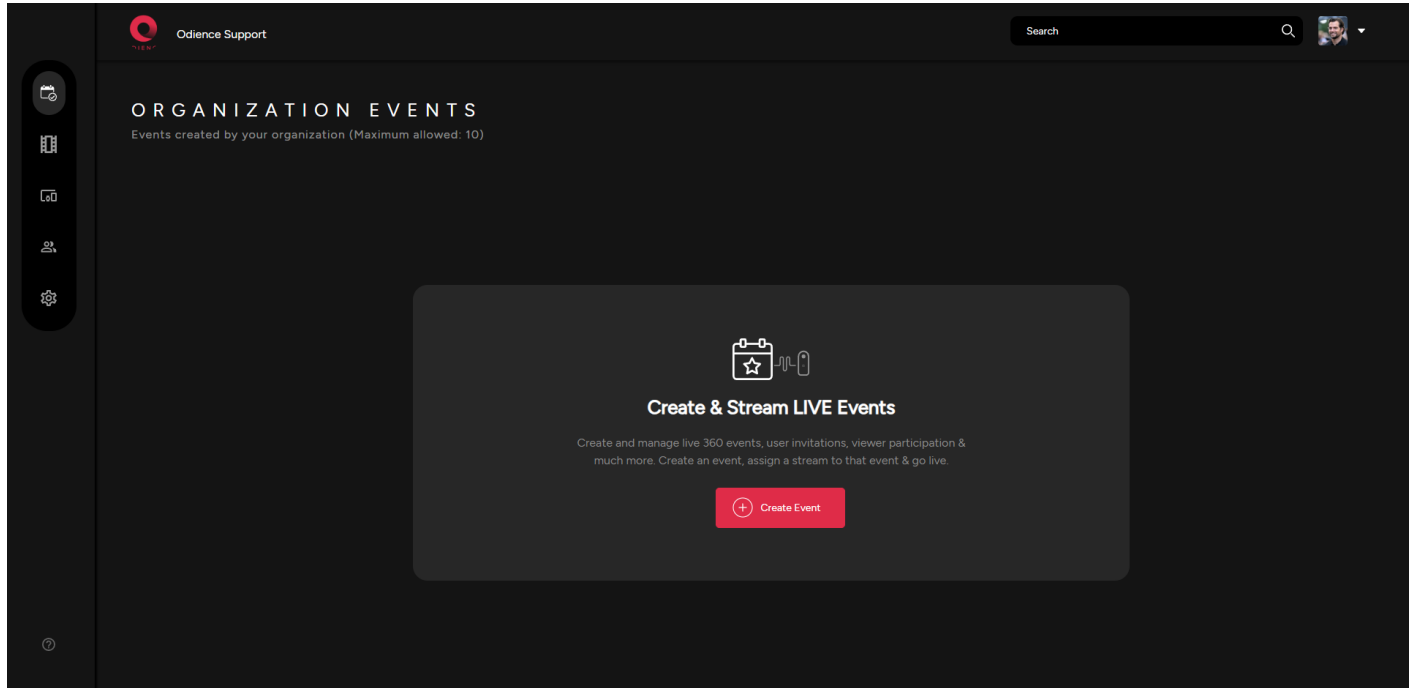
Director Web Portal

- [Overview](#)
- [Create Account](#)
- [Create Event & Start Streaming](#)
 - [Event Creation](#)
 - [Create RTMP Stream](#)
 - [Pair 360 Camera](#)
- [Profile Settings](#)

Overview

Events

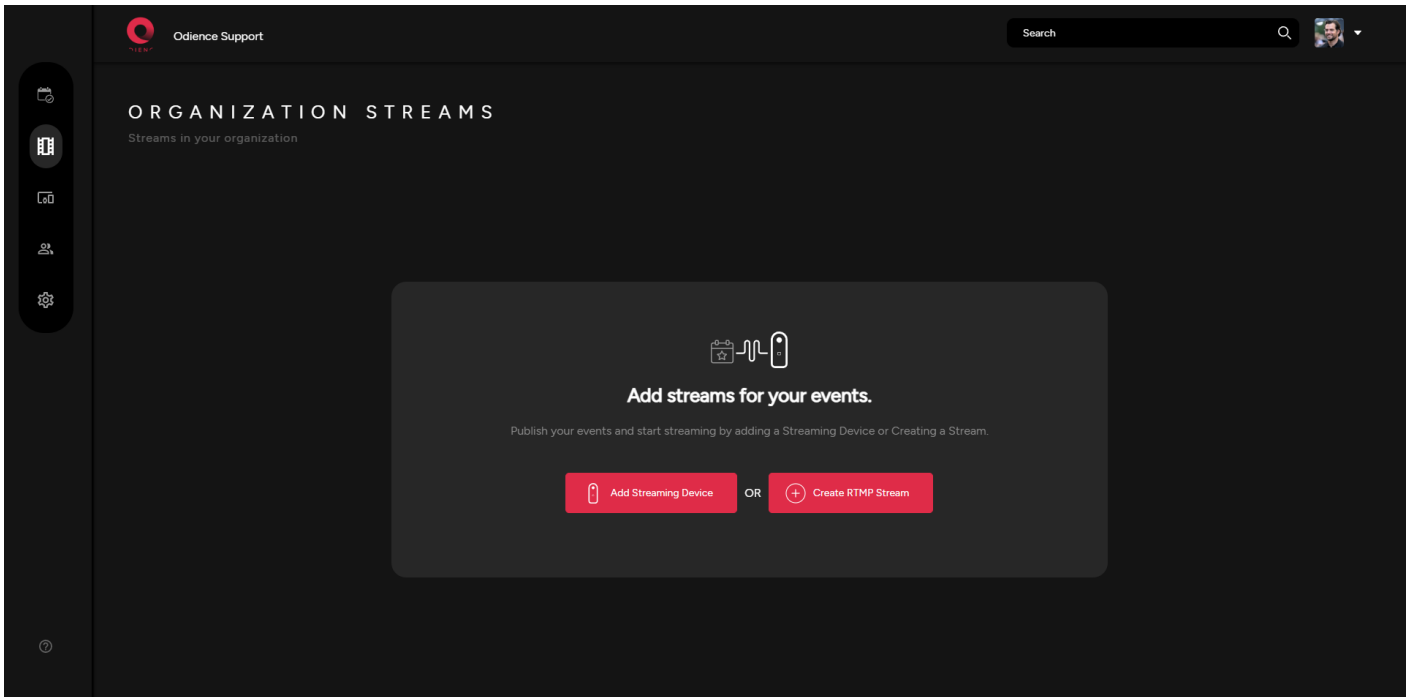
1. Organization events section. Create or modify all your events from this section.



- For more information, see our guide on how to [Create an Event](#).

Streams

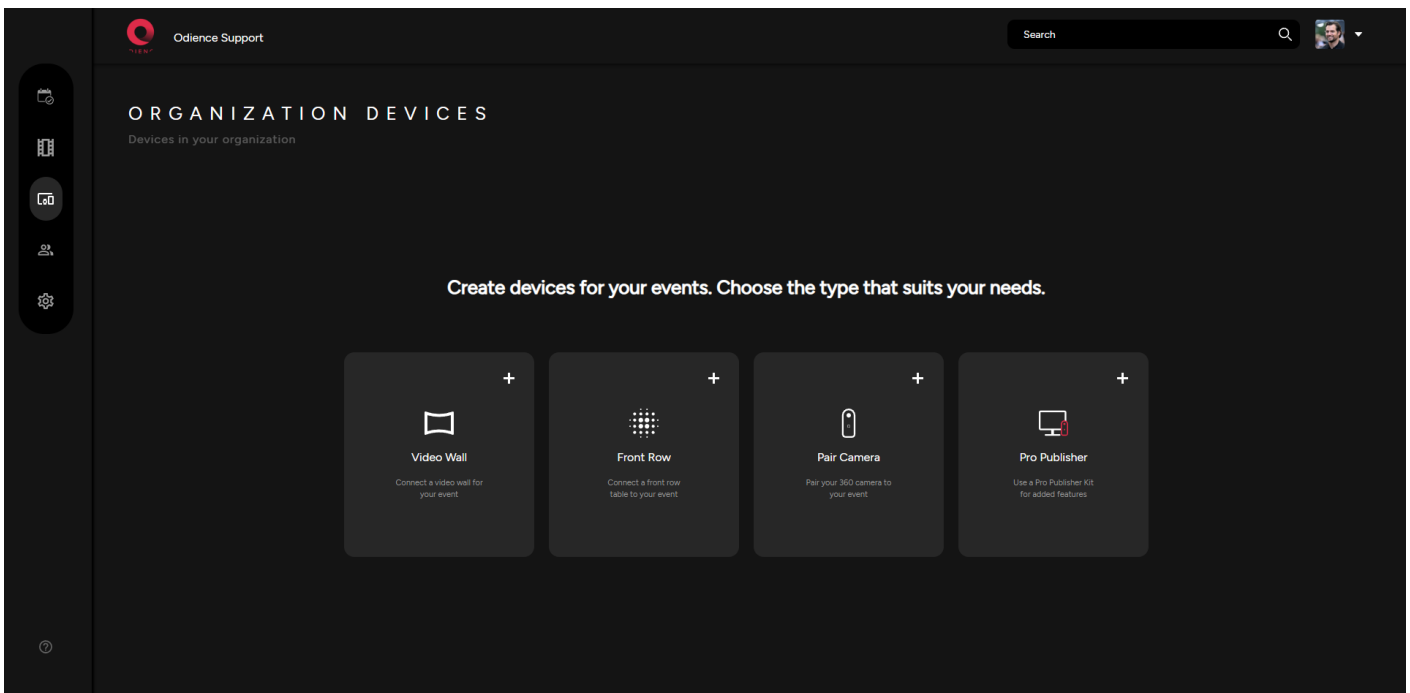
2. Create and manage your Organization Streams.



- For more information, see our guide on how to [Create a Stream](#).

Devices

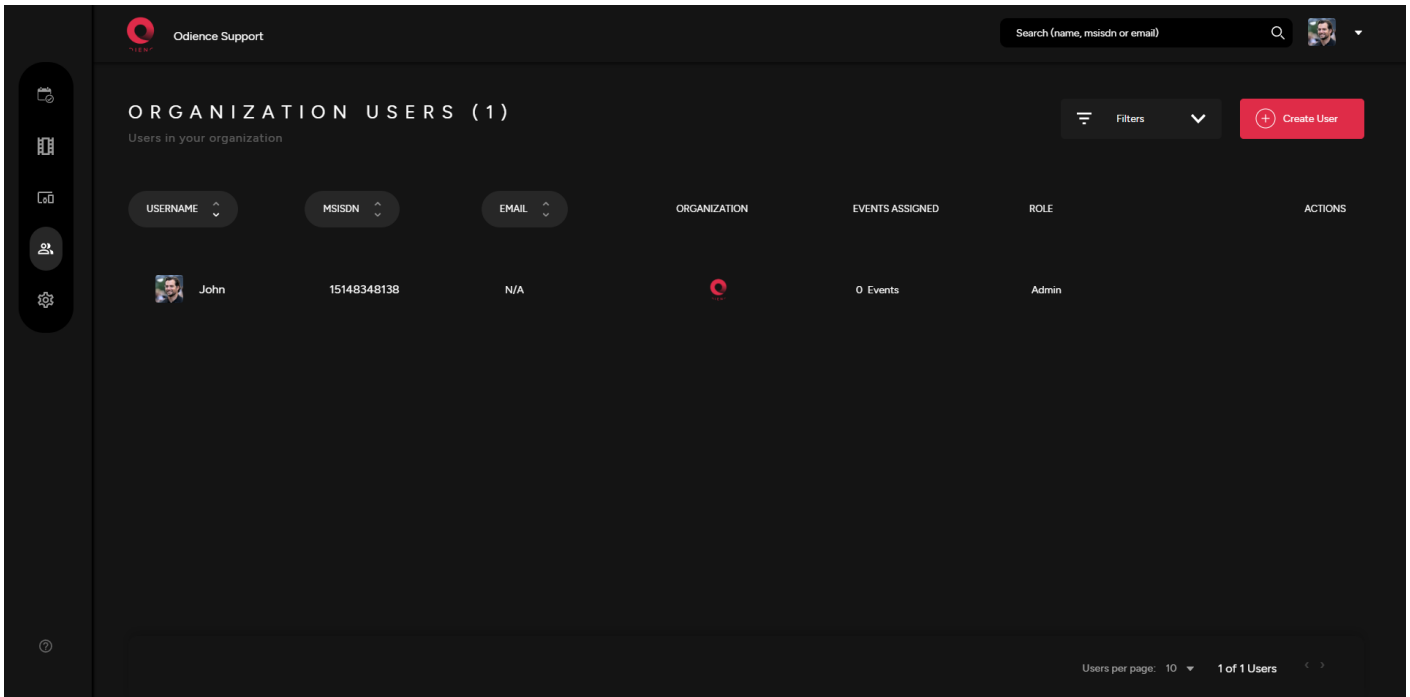
3. Create devices for your events.



- For more information, see our guide on how to [Create a Device](#).

Users

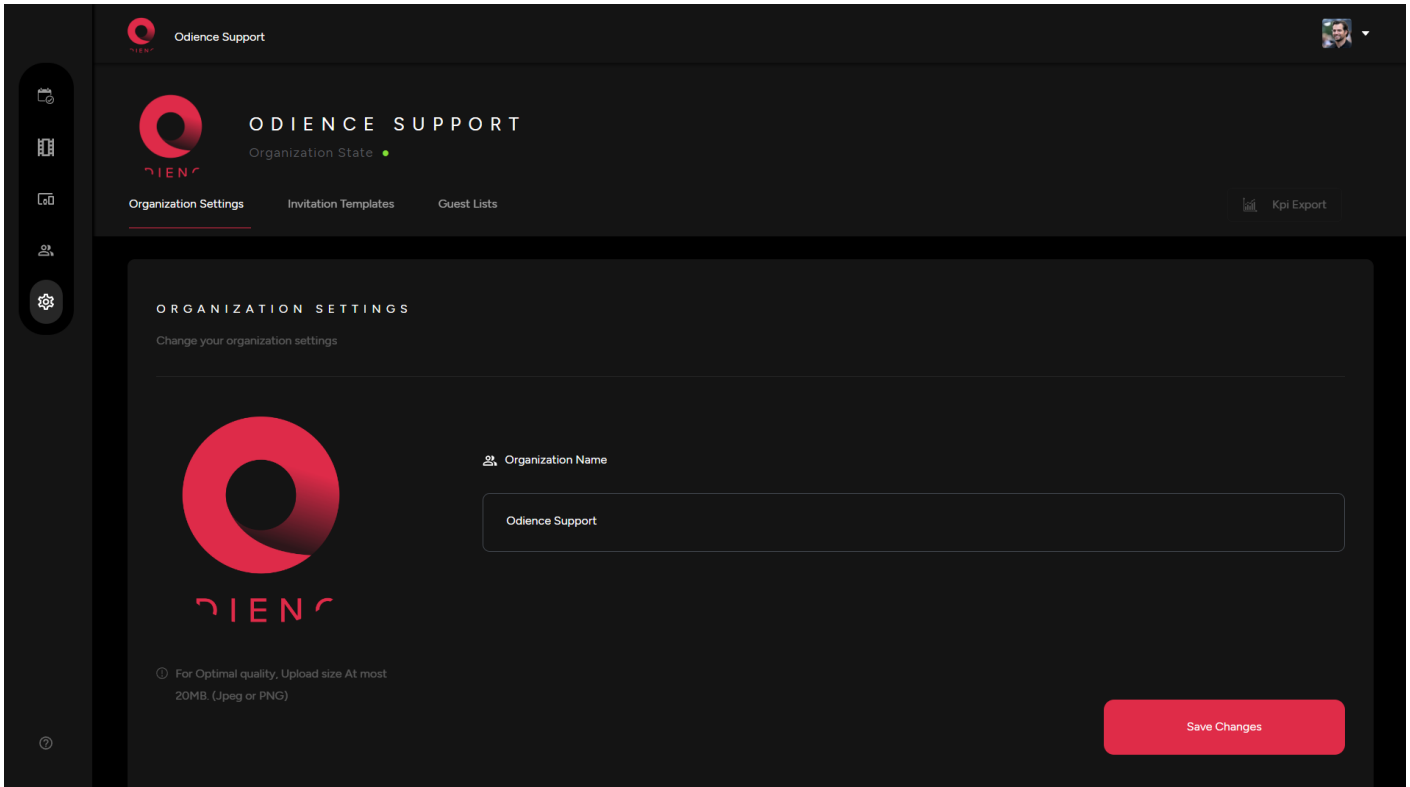
4. Create Users & manage User Roles.



- For more information, see our guides on how to [Create Users](#) and manage [User Roles](#).

Organization Settings

5. Manage Organization Settings as well as other areas of your Organization such as Invitation Templates & Guest Lists.



- For more information, see our guides on [Organization Settings](#).

Create Account

Register

Register an account by entering your information in all the fields. Upon clicking sign up, you will receive an email or SMS to confirm your registration.

[Creating an account.png](#)

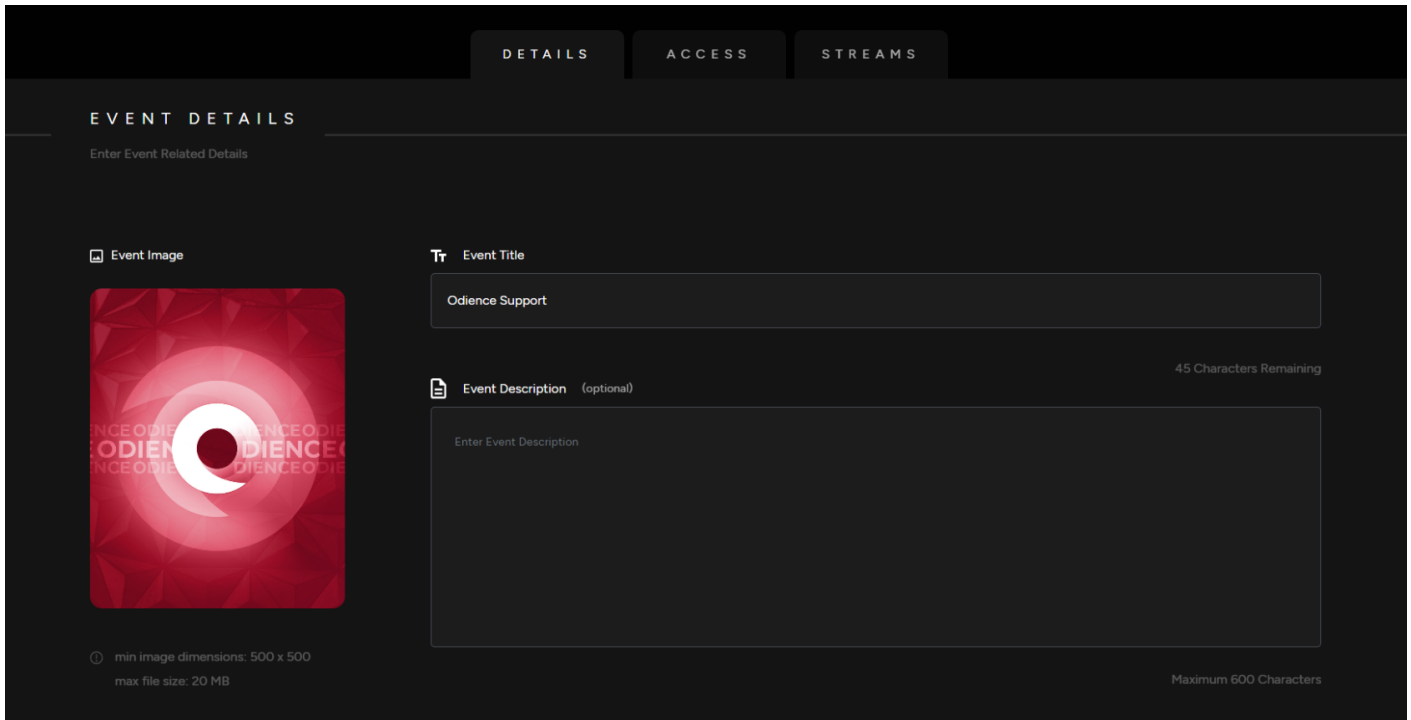
Create Event & Start Streaming

Create Event & Start Streaming

Event Creation

Details

1. Enter your your Event Details, Add a Title, Event Image & Description (optional).



The screenshot shows a dark-themed web interface for event creation. At the top, there are three tabs: 'DETAILS', 'ACCESS', and 'STREAMS'. The 'DETAILS' tab is active. Below the tabs, the heading 'EVENT DETAILS' is followed by the instruction 'Enter Event Related Details'. The form is divided into two main sections. On the left, under 'Event Image', there is a red square image with a white circular logo and the text 'ODIENCE' repeated. Below the image, it specifies 'min image dimensions: 500 x 500' and 'max file size: 20 MB'. On the right, under 'Event Title', there is a text input field containing 'Odience Support'. Below that, under 'Event Description (optional)', there is a large text area with the placeholder 'Enter Event Description'. To the right of the description field, it says '45 Characters Remaining' and 'Maximum 600 Characters'.

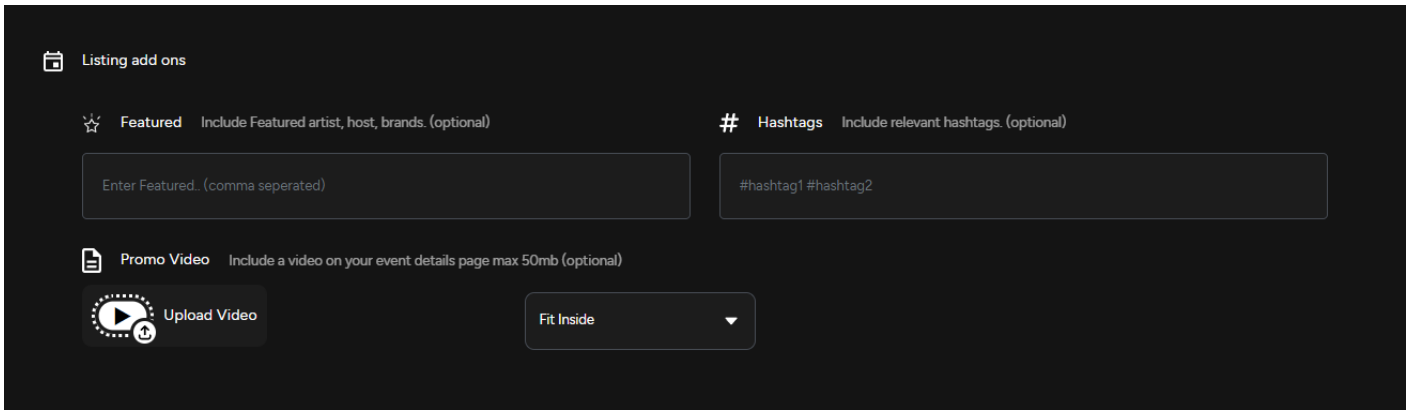
Event Type

2. Pick an Event Type.

[Event Type.png](#) type unknown

Listing Add Ons

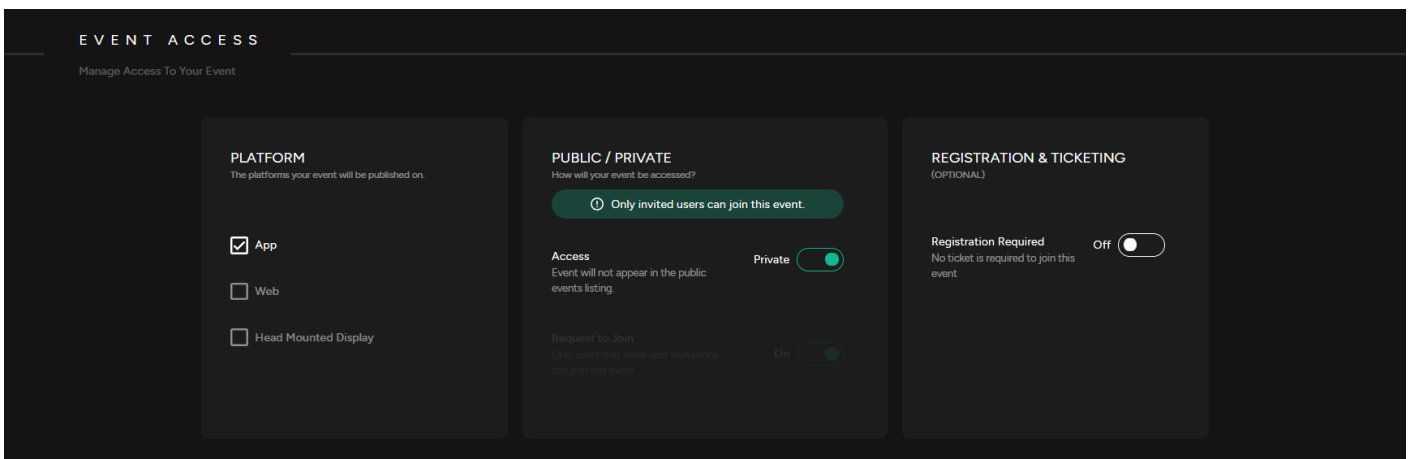
Note: All Listing Add Ons are optional.



3. Include featured artists, host and brands. Use relevant hashtags & upload a promo video to engage your audience.

Access

4. Select which Platform your event will be published on. Publishing options include our mobile app, the web client, or using a head mounted display (Supported on all VR headsets, including Vision Pro).

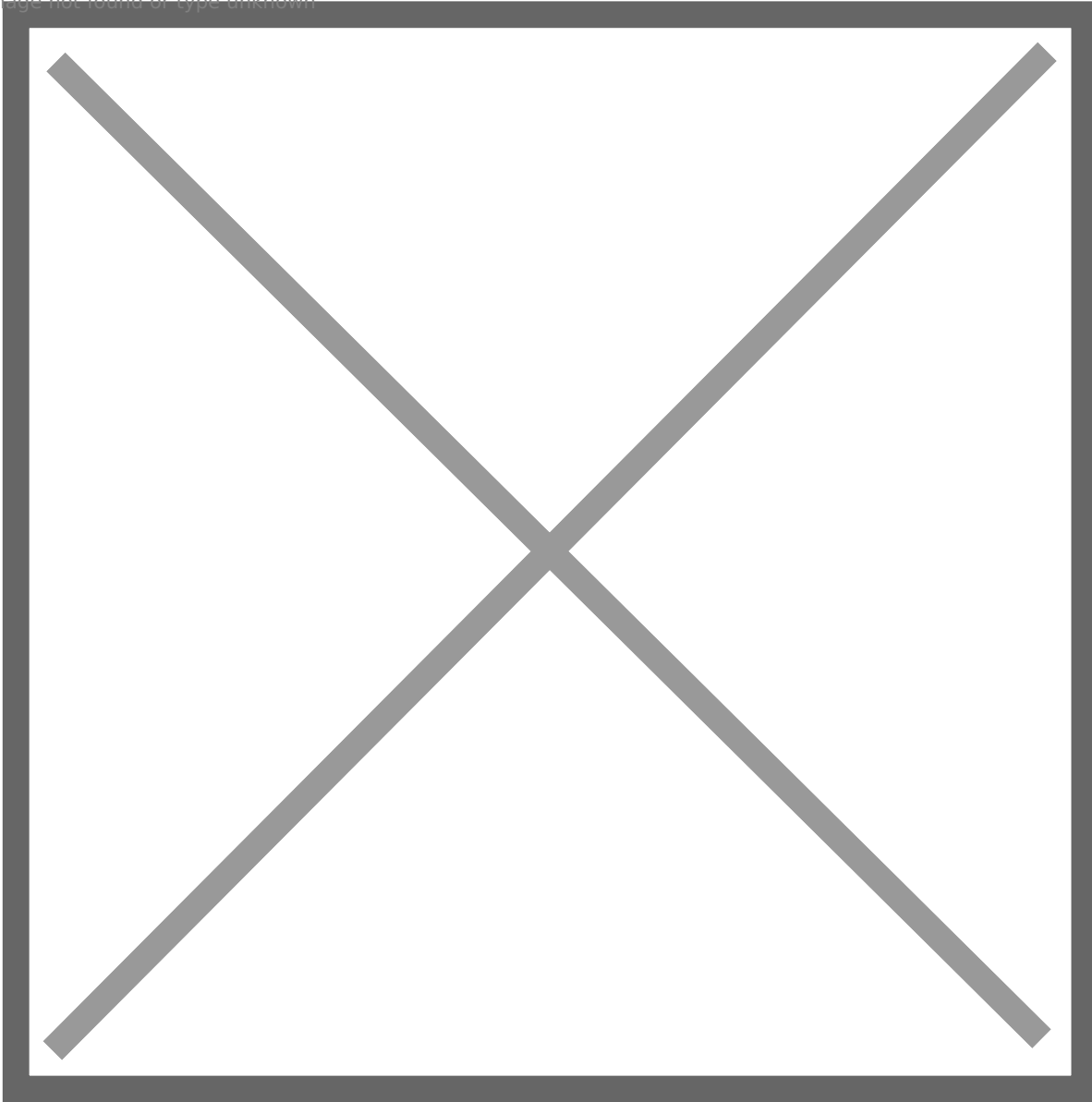


5. Public or Private

- Private Event: A Private Event does not appear in the public events listing. Users will need to be invited to access the event.
- Public Event: A Public Event is listed in the public directory and visible to everyone .
- Request to Join: If enabled, users will need to request to join the event.

6. Registration & Ticketing (*optional*): Enable registration before joining your event. Set-up a ticketing system that allows you to administer free or paid tickets. Select a platform to distribute your tickets, pick a currency & include ticket classes to sell different types of tickets.

Image not found or type unknown



7. Select the Start/End date of your event, set a capacity & add an event location (*optional*)

Streams

8. Pair a Camera by scanning QR code pop up or create and assign an RTMP stream to your event.

EVENT STREAMS

Assign Streams To The Event

You have no streaming devices.

To publish your events and start streaming, add a Streaming Device or Create a Stream.



Pair Camera

OR



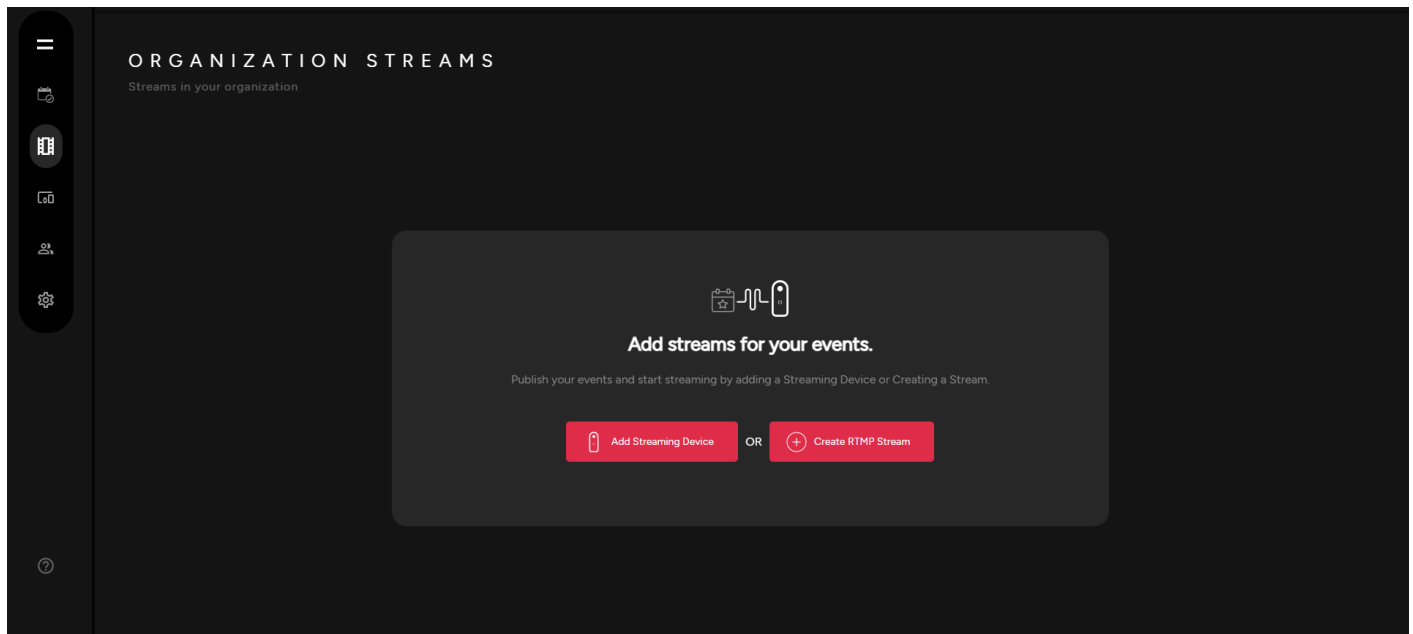
Create RTMP Stream

- See our detailed guide on how to [Create an RTMP Stream](#).

Create RTMP Stream

Create Stream

Create a 2D planar video stream or a 360 videos stream in less than a minute, it's that easy.



Stream Details

- Give your stream a name and select the resolution of your preference.

Stream Options

- Pick your preferred video format, access type and recorded type depending if it will be a live stream or a pre-recorded one.

STREAM OPTIONS

Tweak Stream Settings



Video Format *

Select Video Format

Select Video Format

360 Video Stream



Access Type *

Default: all participants can view this stream
Staff: only staff members can view this stream (Available for Pro account)
Premium: a premium experience (Available for Pro account)

Select Access Type

Default



Recorded Type *

Select if the stream is Live, pre-recorded or on-demand



Live



Pre-recorded

Events Assigned

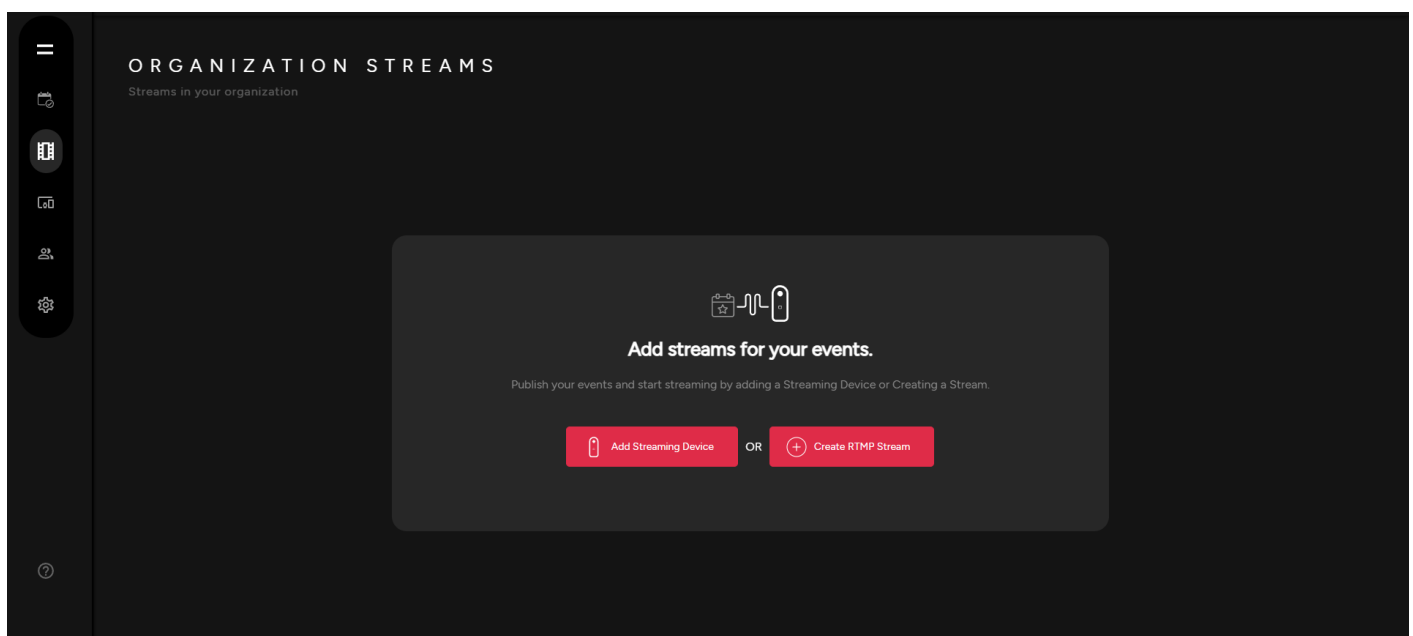
- Assign your stream to an event. Click Create Stream to confirm.

Pair 360 Camera

Note: Only select cameras are currently supported through Bluetooth pairing. For all other cameras, see our [Create RTMP URL](#) section.

Add 360 Camera

- Select Add Streaming Device. You will be directed to your devices options, select Pair Camera.



Pair Your 360 Camera

- Scan QR code to pair device.



Scan the QR code with your camera to pair

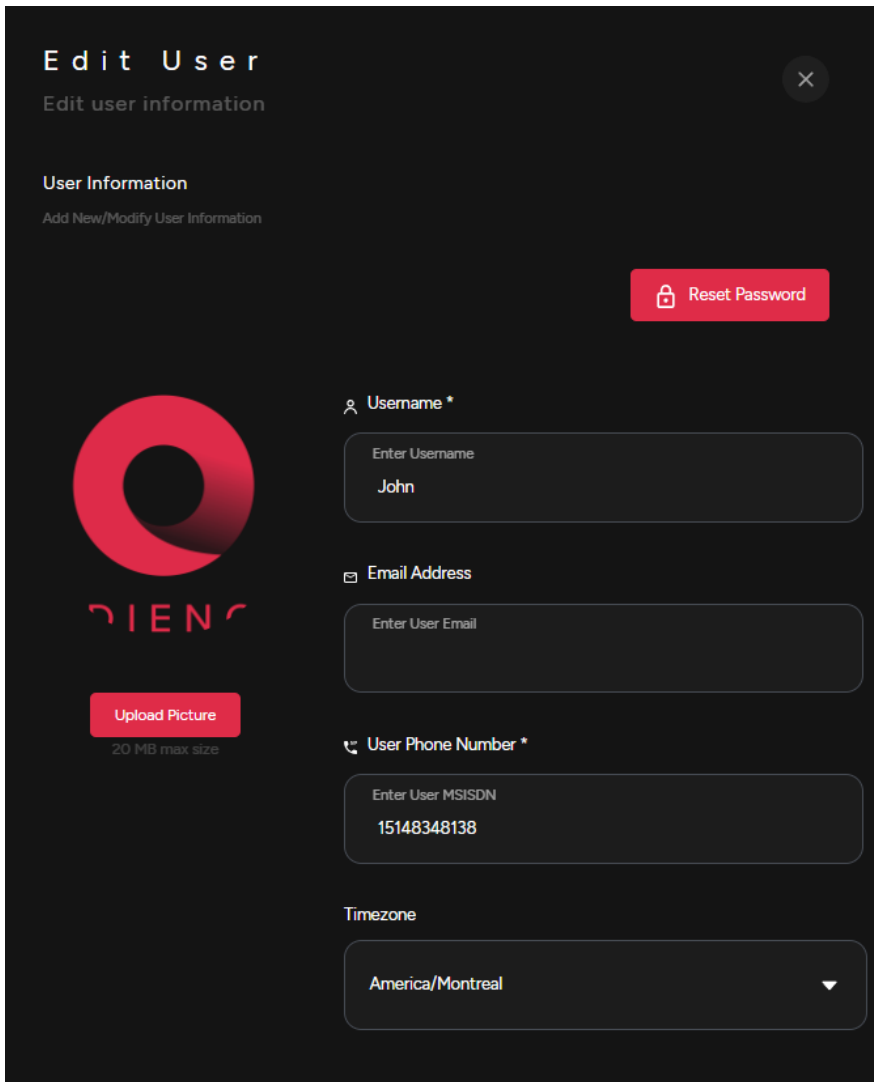
Supported Cameras: Ricoh X

Close

Profile Settings

Edit Information

- Add new information or modify user information.



The screenshot shows a dark-themed 'Edit User' form. At the top left, it says 'Edit User' and 'Edit user information'. On the right, there is a close button (X). Below this, the section is titled 'User Information' with the subtitle 'Add New/Modify User Information'. A red 'Reset Password' button is located in the top right of the form area. On the left side, there is a red circular profile picture placeholder with the text 'Upload Picture' and '20 MB max size' below it. The main form fields are: 'Username *' with a value of 'John'; 'Email Address' with a placeholder 'Enter User Email'; 'User Phone Number *' with a value of '15148348138'; and a 'Timezone' dropdown menu currently set to 'America/Montreal'.

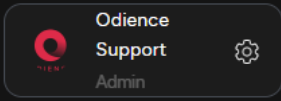
User Roles

- Adjust your role within your organization. Click Confirm to apply changes.


User Roles

Tweak User Roles

 Add Role



Odience
Support
Admin



User Subscription

Free

Cancel

Confirm